



Licking Park District

PO Box 590, 4309 Lancaster Road
Granville, OH 43023

740.587.2535

James Bradley Center Checklist

Please double check this list to make sure you have completed the following items before you leave the premises!

1. If you choose to rearrange the furniture or picnic tables, please put them back how you found them. (It is recommended that you take a photo before they are moved around so you know how to arrange them back). **Do not move picnic tables outside of screened-in porch.**
2. Please make sure that all doors on all sides are locked.
3. Please wipe up any spills on the flooring.
4. Please leave all your trash inside the building. You can leave bags in the trash cans or place them in the entryway of the building. **DO NOT** leave trash on the screened in porch, this will prevent wildlife from getting into it.
5. Please make sure that no water is running in the kitchen or restrooms.
6. Shut off all lights in the building.
7. Please remove any decorations, balloons, tape under tables, etc. before you leave. **THE USE OF STAPLES, NAILS, PUSH PINS AND/OR THUMBTRACKS IS PROHIBITED.**

Please Note: No smoking is allowed in Bradley Center or screened-in porch.

The Licking Park District appreciates your support and we look forward to working with you in the future. We hope your visits to our parks are enjoyable! If you have any questions, or to report a maintenance issue, please contact the Licking Park District Office at 740.587.2535 or info@lickingparkdistrict.com. For after hour issues, please call 740-877-9168.

For life threatening emergencies please call 911 or the Licking County Sheriff's Office at 740.670.5500